



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday May 16, 2018

Minutes

- **CALL TO ORDER**

- Vice President McCreary called the meeting to order at 6:30 P.M.
- Vice President McCreary established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Eagle, Ms. Sanchez, and Mr. Shepherd.
- The Pledge of Allegiance was led by Ms. McCreary.

- **CLOSED SESSION 6:31 P.M.**

- Conference with Legal Counsel – Anticipated Litigation

- **OPEN SESSION 6:52 P.M.**

- **PUBLIC COMMENTS**

- None

- **REPORTS**

- **Report on Closed Session** – No action taken
- **Phoenix Student Council Report** – Council elections for next year taking place next week
- **Phoenix PSC** – Elections coming up for next year. May 5th Auction went well, preliminary numbers over \$24K. Event calendar was announced
- **Acting Superintendent Report/Phoenix Campus Director Report** – Debby Perry reported that three teachers from Phoenix and two from Falcon graduated BTSA. Working on contracts and hiring for both campuses for next year. Attended planning meeting with SCCOE and they'd like Discovery I charter renewal submitted in September or October. SSEP project will be launched at the end of June. Team will be presenting in Washington DC at Smithsonian Air and Space Museum about their project.
- **Falcon Campus Director Report** – Miki Walker reported that the Community Meeting took place in April and Middle School was discussed. Spring Fun Fair was on May 5th. Friday May 18 is staff PD.
- **Finance Report** – Cheryl Leong reported on financials and presented the preliminary 2018-2019 Budget.

- **ACTION / DISCUSSION ITEMS**

- **Facilities** – Draft lease proposal from Moreland School District received and we will submit counter offer.
- **Falcon Bathroom Contract** -- Mr. Mettler read draft of resolution 180516.1 Discovery II will borrow \$350K from Discovery I and repay by the end of March 2019. Payments will be from the rent credits. On a motion made by Ms. McCreary and seconded by Mr. Shepherd, the Board voted on Motion #180516.2 to approve the contract with Swenson and Associates for remodeling Falcon bathrooms and to approve Loan Resolution 180516.1 as read. Approved 4-1. Mr. Mettler – Nay, Ms. McCreary – Aye, Mr. Shepherd – Aye, Ms. Sanchez – Aye, Ms. Eagle – Aye.
- **Board Election Candidates** – Chris Snow, Ilan Spieler, Chris Foisie, Gladys Lee, James Kim, Stephanie Hudson, and Jill Leonard applied. Mr., Shepherd and Ms. McCreary submitted for re-election. Mr. Mettler did not submit an application for re-election. Candidates will be interviewed next week. A special meeting will be held on June 1 for the Election Committee recommendations and for the Election.
- **LCAP** – Debby and Miki are working on the LCAP which will need to be approved in June.
- **Certificated Salary Schedules for 2018-2019** – The Board approved the schedules last year for two years so no action taken.
- **EPA Spending Plan**— On a motion made by Mr. Mettler and seconded by Mr. Shepherd, the Board voted on Motion #180516.3 to approve the EPA Spending Plan. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.
- **Succession Planning** – TOSA is not needed this year. With the new experienced Resource Teacher at Falcon there is no need for a Resource Director. With budgetary constraints it was recommended to stick with Executive Director/Superintendent being a Director at one and having a Director at the other campus. On a motion made by Mr. Shepherd and seconded by Ms. McCreary, the Board voted on Motion #180516.4 to approve the Organizational Structure to have the Executive Director/Superintendent also serve as a Director at one campus. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.
- **Consent Calendar Pulled** -- On a motion made by Ms. McCreary and seconded by Ms. Eagle, the Board voted on Motion #180516.5 to approve the April Regular Minutes as amended. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye. On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #180516.6 to approve the May 3 Special Meeting Minutes. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.

- **BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- Board Operations – Need a system to check Board snail mailbox. Ms. Sanchez will check going forward. Joan proposed that all contact from Board Members should go through the Executive Director/Superintendent. Board Manual to be updated.
- Board Committees – Annual Fund Thank You Letters need to go out. The Discovery Experience Committee will be rebooted in September, Mr. Shepherd to meet with Ms. McCreary next week.

- Correspondence – Complaint received via snail mail last week and had sat in the mailbox for several weeks. Ms. McCreary to respond to the complaint. Ms. Eagle corresponded with SPARK Charter and sadly their appeal to the State Board of Education was denied.
- Board Calendar for 2018-2019 was reviewed and agreed upon. Next meeting is a Special meeting June 1. Next Regular Board Meeting June 20.
- Future Agenda Items: Election June 1, Board Annual Goals in July, LCAP in June, Seat New Board Members in July, Approve Budget in June, Vote LCAP in June, Board Self Evaluation July, Charter Renewal Phoenix in June, June hire Executive Director/Superintendent, ED/SI Goals in July, Create new ED/SI evaluation form/process in July

- **MINDFULNESS MOMENT**

- Ms. McCreary led us in a mindfulness moment.

- **ADJOURN**

- The Board adjourned 10:18 P.M.